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Alluding to the glorious, centuries-long traditions of the biggest and most important ceremonies of the old Polish-Lithuanian Commonwealth and the Republic of Poland, the Royal Castle in Warsaw is opening its interiors for the organisation of many contemporary cultural events and occasions. It is a venue for various types of events and meetings: state and diplomatic ceremonies, academic conferences, international congresses, symposia, lectures, concerts, jubilee gala events, promotions, banquets, etc. The Castle's magnificent interiors will provide an appropriate and elegant setting for any event you wish to plan. We warmly invite you to make use of our offer.

## **Reservation Terms**

In order to make a reservation, please write to the Director of the Royal Castle in Warsaw, Professor Małgorzata Omilanowska-Kiljańczyk (Zamek Królewski w Warszawie – Muzeum, plac Zamkowy 4, 00-277 Warszawa, e-mail: [protokol@zamek-krolewski.pl](mailto:protokol@zamek-krolewski.pl), fax: +48 22 35 55 127) containing a request to hold an event. The request should contain the following information: the name of the rooms you wish to rent, the date of the event, the duration time of the event with a short description of the event's nature, the number of participants, a draft programme of the event and the personal data of the contact person responsible for organising the event.

Detailed information on available dates and the terms and conditions for organising events:

### **PROTOCOL AND EVENTS DEPARTMENT**

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## **Suggestions for the use of rooms:**

NAME	COCKTAIL	BUFFET RECEPTION	SEATED DINNER	CONFERENCE OR CONCERT
<b>The Concert Hall</b>	-	-	-	up to 200 people
<b>The Council Chamber</b>	-	-	-	up to 60 people
<b>The Great Assembly Hall (Ballroom)</b>	-	-	-	up to 350 people
<b>The Great Treasury</b>	up to 350 people	up to 350 people	up to 170 people	***
<b>The Kubicki Arcades</b>	up to 1200 people	up to 1200 people	up to 800 people	***

\*\*\*) dependent on the scenario of the event

#### Photos and rooms descriptions:

- [The Great Assembly Hall \(Ballroom\)](#)
- [The Concert Hall](#)
- [The Council Chamber](#)
- [The Great Treasury](#)
- [The Kubicki Arcades](#)

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